



**December 22, 2015**

Dear Craftsperson,

We are now ready to begin the application process for the 2016 Shaker Village Craft Fair. I have enclosed information and forms to be completed and returned with photographs, slides or samples of your work. *An entry fee of \$15 should be enclosed along with your entry form. If you have any questions, please feel free to contact me at 859.734.1552 or [lingerson@shakervillageky.org](mailto:lingerson@shakervillageky.org).*

**2016 Shaker Village Craft Fair Dates: August 6 + 7**

*Set Up:* Friday, August 5, 9am-9pm

*Goal:* Produce a high quality event with appeal to the general public where skilled artisans will display and sell their work.

*Space Rental, Equipment and Facilities:* Space in the craft fair area will measure 12' x 12'. Each space will rent for \$200 for the entire weekend, and more than one space is available, if needed. Vendors must provide awnings, tables, chairs and staffing for their booths. Food service and rest room facilities also will be available near the craft fair area.

*Location and Hours of Operation:* The Shaker Village Craft Fair is located within The Historic Centre near the West Family Wash House, West Family Dwelling and the Carpenters' Shop. Hours of operation are 9:30 a.m. – 5 p.m. on Saturday and 10 a.m. – 4:30 p.m. on Sunday. Shaker Village will require all vendors to be open for business during these hours. The craft fair area will be secured during off hours.

*Proceeds from Sales:* Vendors will receive all proceeds from sales and will be responsible for collecting their own Kentucky Sales Tax.

*Vendor Selection:* Vendors will be selected by a jury process.

*Accommodations:* For vendors who wish to stay overnight at Shaker Village, rooms will be available on a first-come basis. There also are several motels in Harrodsburg where rooms will be available (see motel list on page 5). While Shaker Village does not permit RVs or tent camping on its property, there is a campground less than 10 miles away on Herrington Lake.

We look forward to receiving your application forms. Please remember to include the \$15 entry fee made payable to Shaker Village of Pleasant Hill. Thank you for showing an interest in Craft Fair.

Sincerely,

Lorrin Ingerson  
*Retail Sales Manager*

# 2016 JURY APPLICATION FORM

## SHAKER VILLAGE CRAFT FAIR

*Please return this completed form, along with the \$15 application fee made payable to Shaker Village of Pleasant Hill to:*

Lorrin Ingerson  
Retail Sales Manager  
Shaker Village of Pleasant Hill  
3501 Lexington Road  
Harrodsburg, Kentucky 40330

NAME \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

DAYTIME PHONE NUMBER \_\_\_\_\_

WEBSITE/EMAIL \_\_\_\_\_

FEDERAL ID NUMBER (or SOCIAL SECURITY NUMBER) \_\_\_\_\_

BUSINESS TAX REGISTRATION NUMBER \_\_\_\_\_  
(For Kentucky Residents)

\_\_\_\_\_  
ENTRANT'S NAME

\_\_\_\_\_  
DATE

# DESCRIPTION FORM

Entrant's Name \_\_\_\_\_

Please type or print clearly. Briefly describe each item including information such as color, size, material, etc. Identify accompanying slides, photos or samples by item number.

ITEM NO.1

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Retail Price: \_\_\_\_\_

ITEM NO. 2

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Retail Price: \_\_\_\_\_

ITEM NO. 3

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Retail Price: \_\_\_\_\_

ITEM NO. 4

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Retail Price: \_\_\_\_\_

# INSTRUCTIONS FOR SLIDE/PHOTO ENTRIES

*All entries must be postmarked NO LATER than April 30, 2016.*

- Entrants may submit up to four items for inclusion in the Shaker Village Craft Fair jury process. No more than two images per item should be submitted.
- Photographs should be in color and labeled.
- Each item must be accompanied by Description Form. To assist jurors in the process, please be as specific and complete as possible.
- Retail price of each item or a price list **MUST** be included.
- Please enclose a self-addressed, stamped envelope for returning your images.
- Images may be sent by email to [lingerson@shakervillageky.org](mailto:lingerson@shakervillageky.org).

# JURY PROCESS

## 2016 SHAKER VILLAGE CRAFT FAIR

High-quality traditional crafts constructed from the following mediums will be considered by a panel of jurors for participation in the Shaker Village Craft Fair. The following mediums will be considered: clay, fiber, glass, leather, metal, mixed-media, wood and other materials. Works submitted in these mediums must employ techniques universally considered as craft.

Jurors will judge work for eligibility standards of design, technique and originality. Only work of the highest quality within these standards will be accepted for display and sale at the Shaker Village Craft Fair. There are caps for each medium represented to ensure diversification.

***All entries must be submitted no later than April 30, 2016.***

Written notification of the jury results will be mailed approximately four weeks following the jury session or no later than April 30, 2016.

The following categories are NOT eligible:

- Works executed from COMMERCIAL items, molds or kits.
- Items constructed solely by assembling purchased commercial items or mere decoration of commercially produced objects.

### **RETURN OF SAMPLES**

Applicants are responsible for picking up samples between 9 a.m. and 3 p.m. at the Shaker Village warehouse between May 1, 2016 and May 15, 2016 or MUST provide return shipping payment. A check or money order payable to Shaker Village of Pleasant Hill with a self-addressed shipping label must be included with the application for return shipment.

Entrants must provide appropriate and sufficient packing materials along with specific packing instructions.

Written notification of the jury results will be mailed approximately two weeks following the jury session or no later than May 15, 2016. Results will not be given over the telephone.

### **Motels**

Best Western, *Harrodsburg*  
859-734-9431

Beaumont Inn, *Harrodsburg*  
859-734-3381

Bright Leaf, *Harrodsburg*  
859-734-5481

Days Inn, *Danville*  
859-236-8601

Holiday Inn Express, *Danville*  
859-236-8600

Chimney Rock Campground, *Burgin*  
859-748-5252